

Fettercairn Parent Council

Minutes of Meeting

Date:	Wednesday 8 th October 2014
Location:	Adult lounge, Fettercairn School
Present:	Ian Clarke, Lisa Gibbons-Wood, Sarah Adams, Caroline Girdwood, Jay Greengrass, Amanda Wilson, Angela Watson, Morag Davidson, Eftychia Markea, Vicky Gray, Arlene Dickson, Allan Dickson, Scott Douglas
Apologies:	Eftychia Markea, Mo Middleton, Helene Sheriffs

ITEM

ACTION

Welcome and approval of minutes

Lisa Gibbons-Wood, Chair thanked all those attending. Morag Davidson proposed the approval of the minutes to meeting dated 3rd September 2014, Arlene Dickson seconded.

Old business

Headteacher's Report

See attached

Spree Books

Cost per Spree Book is £20 with £4 per sale going to FPC funds. Total raised is £40. Unanimously agreed to roll out annually at the start of each school year.

Thank you to Arlene Dickson for organising and raising funds for the school.

Nursery Representative

Angela Watson kindly agreed to be Nursery Rep. Morag Davidson proposed, Sarah Adams seconded.

Thank you to Angie

Focus is on to encourage more nursery parents to participate in the FPC.

Lisa to issue a Welcome Letter to all nursery parents and an invitation to a Meet and Greet coffee afternoon. Date to be confirmed.

Amanda Wilson proposed the next FPC meeting to be held at a time when the nursery is open to make it easier for nursery parents to participate and encourage more to attend. Agreed.

Please note date/time of next meeting at end of minutes.

Public Property Group Committee Representative

Mr Clarke volunteered to be the representative to provide a more focused community based school. Unanimously agreed.

Caroline Girdwood to speak to Emma Smith re. confirm dates of meetings.

Bags to School

Collection is 13th November. Jay Greengrass proposed to make the bags widely available rather than be limited to distribution within the school. Bags to be made available at the Shoppe, Post Office, Queen Elizabeth Court and Encore. Amanda Wilson requested bags to be distributed to Buzzin Bees group. For those unable to drop the bags off at the school, Jay Greengrass and Arlene Dickson volunteered to collect the filled bags on the 12th provided they are left outside people's homes within the village.

Request permission for the bags to be available at the Fettery Shoppe, Post Office, Queen Elizabeth Court and Encore. Lisa to write a note that bags can be collected if left outside before 9 am on 12th November and thank you notes to shops/QECt for their support. Thank you to Jay and Arlene who will organise the collection.

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Bags to School cont:/

Mr Clarke thought to involve P6 and P7 for the next Bags to School, 1st May. Thought to make up bags and post through letter boxes within the village.

To be discussed nearer the time

Lisa Gibbons-Wood looked into a permanent fixture within the school grounds to dispose of old clothing. Members felt it looked ugly, didn't make much more money than Bags to School and wasn't frequently emptied.

No action

New Business

Bonus Ball

Chair raised the issue of bringing back the Bonus Ball as she noticed it raised £240 – a substantial sum. It was felt by those who organized it in the past that it struggled to sell. No one volunteered to take it on.

If anyone would like to volunteer to organise the Bonus Ball then please get in touch with Lisa.

Christmas Post

It was proposed that the school offered a Christmas Postal service and charging a small fee for the older children to deliver Christmas cards within the village. It was felt that the village is too small for this to be feasible.

No action

Halloween Party

Thank you to Helene for organizing this event where she is kindly donating any proceeds made to the FPC and the village hall. Halloween party to be held in the village hall on Friday 31st October from 6 til 8. All children to be accompanied by an adult. Tickets to be purchased in advance from either Helene or Vicky at £3 per child. Prizes for best costumes, adult and child.

Tickets to be purchased in advance to confirm numbers prior to party. Any further information, please contact Helene.

It was felt that the 'bring a bottle' statement in one of the adverts for the event put some parents off from purchasing tickets as it is a party aimed at children. To be discussed with Helene.

It has been confirmed it is a non-alcohol event.

Agreed to ask Helene if tickets for the Soup n Sweet raffle can be sold at the party.

Helene to be consulted.

NB: This is not a FPC organized event

Facebook Page

Helene set up the Fettercairn Parent Information facebook page. It raises awareness and promotion of events in and around Fettercairn.

Mr Clarke looked into having a FPC facebook page, but it requires two people to organize and strictly monitor. Agreed not to proceed.

No action

Agreed to continue to advertise FPC events on various sites including Fettercairn Parent Information.

Photographs

Following a number of complaints received regarding the school photographs, Mr Clarke contacted Tempest. They confirmed that the

Details to follow

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photographer no longer works for the company and the photographer from last year will return next term.

Vicky asked if a class photo as well as an individual photo of the children can be taken each year. It was confirmed the class photographs are taken every other year and to be continued for the foreseeable future. The P1's had their photo taken by the Observer newspaper dated 26th September and parents can contact them directly for a copy.

No action

Soup n Sweet

Annual fundraising event organized by the FPC, to be held on Saturday 15th November in the village hall and school. Lisa thanked all those who attended the previous Soup n Sweet organizational meeting. It is our main fundraiser and all money raised goes directly to help support our school and nursery.

Ongoing

It was highlighted that we need more hands to help on the day. Anyone who can lend a hand even for a couple of hours, please contact Lisa Gibbons-Wood. Any help will be greatly appreciated and will ensure continued success for this event.

Soup n Sweet organizational meeting to be held Tuesday 11th November at 2pm in Parent Lounge. ALL WELCOME.

Donations for the raffle and bottle stalls will be greatly appreciated. These can be handed in to the school.

AOB

Christmas Puddings - Morag mentioned that another Primary school were selling Christmas puddings with the children decorating them with stickers. Ideal for xmas presents.

Morag to get more details for next FPC meeting

Arts Project – made £105 from the ordering of Christmas cards.

Parents will receive their orders when they are received by the school

Accounts – Morag (Treasurer) and Mr Clarke have forwarded the books for auditing.

Ongoing

Northbrook catalogue (Christmas) – Arlene mentioned that another Primary school distributes these catalogues and receive 22% of orders. There is no obligation to buy. Allan proposed and Morag seconded to go ahead.

Arlene to organise catalogues to be distributed after the half term break.

Dates of next meetings

Soup n Sweet Meeting – Tuesday 11 November at 2 pm in Adult Lounge. ALL WELCOME

Fettercairn Parent Council Meeting – Tuesday 25th November at 10.30 am in Adult Lounge. ALL WELCOME